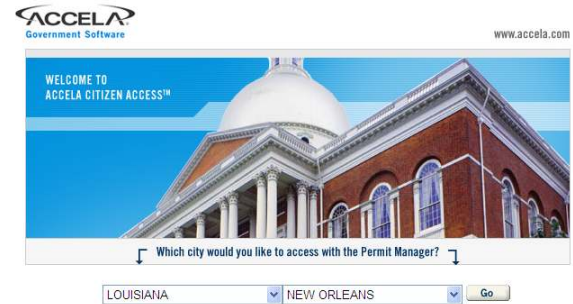


GO TO: [www.velocityhall.com](http://www.velocityhall.com)

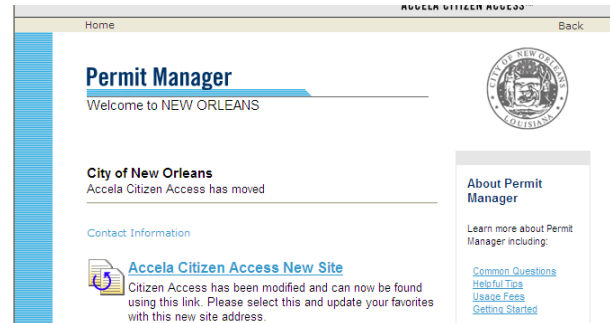
On WELCOME PAGE: →

Change location to  
“Louisiana” and “New Orleans”



On PERMIT MANAGER: →

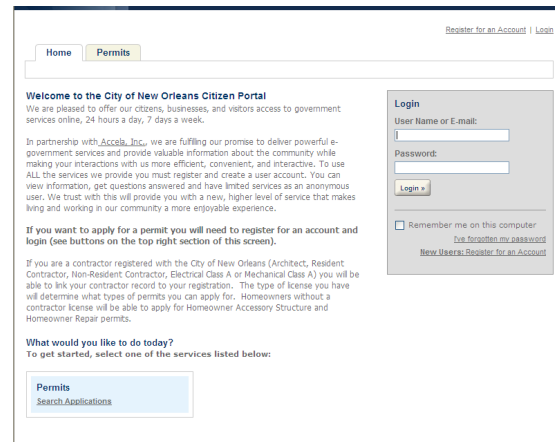
Click “Accela Citizen Access New Site”



On LOG-IN PAGE: →

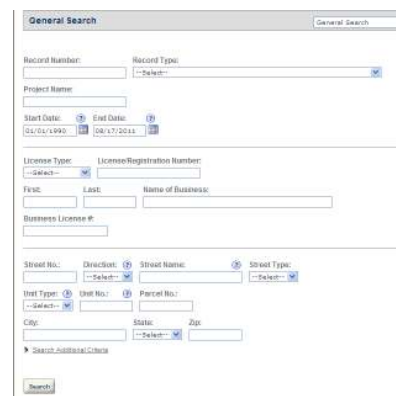
Click “Search Applications” (In  
blue box near bottom of screen)

DO NOT ATTEMPT TO LOG IN  
TO THE SYSTEM



On SEARCH PAGE: →

Enter “Record Number” (Same as  
Permit number) Click “Search”



Screen will jump to bottom of page. →

Click on “Record Number”

On RESULTS PAGE: →

Scroll down to the “Processing Status” section and Click on the Arrow to the left of the Letter “P” in “Processing” to expand the menu.

→→→→

In the expanded menu, you will see the various areas of review for all plans. Click on the “Triangle Arrows” next to each field to expand the menu further. Click on the “+” to review each comment that is applicable to a project.

Please call the Department of Safety and Permits if you have any questions, at 504-658-7115.

<input type="button" value="Search"/>							
1 Record results matching your search results							
Click any of the results below to view more details.							
Showing 1-1 of 1							
<input type="checkbox"/>	Date	Record Number	Record Type	Description	Project Name	Expiration Date	Status
<input type="checkbox"/>	07/25/2011	11BLD-05344	Residential One-Family Unit New				Permit Issuance Active

Inspections

Upcoming

You have not added any inspections.  
Click the link above to schedule or request one.

Completed

There are no completed inspections on this record.

Processing Status

Attachments

Related Records

Processing Status

Application Acceptance

Plan Review - Electrical

Plan Review - Mechanical

Plan Review - Zoning

Due on 07/30/2011, assigned to TBD

Marked as Completed on 07/28/2011 by Jared Munster

Comment: Revised site plan rec'd

Due on 07/30/2011, assigned to TBD

Marked as Reviewed w/Comments on 07/25/2011 by ram

Comment: 1) CIRCULAR DRIVEWAY AND PORT COCHERE MUST BE REMOVED FROM BOTH SETS OF PLANS. PARKING IS NOT ALLOWED IN THE FIRST 10FT ON A CORNER LOT.

Plan Review - Architectural

Due on 07/30/2011, assigned to TBD

Marked as Completed on 07/28/2011 by Zachary R Smith

Due on 07/30/2011, assigned to TBD

Marked as Reviewed w/Comments on 07/25/2011 by Zachary R Smith

Comment: Enclosed accessible space under stairs shall have walls, under-stair surface and any soffits protected on the enclosed side with 1/2-inch (12.7 mm) gypsum board as per Section R302.7 of the IRC 2009 ed.

Plan Review

Permit Issuance

Inspection

Sewer and Water Board Approval

Electrical Approval

Mechanical Approval